

Requirements Before Moving In:

The following will be required from new tenants
BEFORE moving into the property.

INITIALLY:

- A copy of your Passport - or other item(s) from the Right to Rent document list
- A copy of your Driving License (if you have one)
- A completed 'Tenant Particulars' form - see attached
- A written reference from your current landlord
- A written reference from your employer, on headed paper - or emailed directly to us
- A Character Reference from someone (not a relative who has known you for a long time)

ONCE THE ABOVE IS APPROVED:

- A signed contract
- The deposit in full
- First months rent in advance, payable by cash
- We will also need to see your actual passport and driving license (if we haven't done already) to check against copies you have supplied.

Please return all information to the contact address / email address provided.

All information received will be treated in the strictest confidence.

Thank you.